

The *Addiction Treatment Providers Insurance Program* brings you...

The Voice

A Risk Management Guide!

Slips—Trips—Falls Prevention: A Shared Responsibility

Slips, trips and falls can be a major source of claims brought against your organization. These falls can lead to serious injuries resulting in significant claim settlements. Slips, trips and falls can be prevented through the diligence of everyone in your organization. If everyone shares the responsibility your organization will reap the benefits.

The following loss prevention tips can help prevent slips, trips and falls:

1. Good Housekeeping

- Place mats at entranceways
- Mop wet surfaces as soon as they are discovered
- Remove debris from walking surfaces as soon as it is discovered
- If you see a problem, correct it right away or get the appropriate assistance
- Maintain logs showing regular sweeping and housekeeping activities

2. Good Maintenance

- Promptly repair damaged surfaces
- If employees see potentially dangerous conditions make sure they report it to the maintenance staff
- Keep walking surfaces and parking lots well lit
- Promptly correct roof leaks, plumbing leaks, sewer backups and spills from containers
- Maintain proper drainage. Concentrate on areas susceptible to leaks, spills, or water accumulation during inclement weather
- Maintain logs showing maintenance activity

If everyone in your organization shares the responsibility of monitoring slipping and tripping hazards claims can be prevented.



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